

California State 4-H Leaders' Council
Minutes
October 28, 2006
Classroom of Tractor Maintenance Department
UC Davis
Davis, California

Council President Mary Engebretson called the meeting to order at 10:00 a.m. Following her welcome to all attending the State Council Meeting, Amanda Chiatovich, San Bernardino County led the pledge to the United States Flag and Rachael Coe led the 4-H pledge. Introductions were conducted. Richard Meade collected money for lunches.

- **Minutes** for the 4/22/06 were presented. Robert Fraser made the motion to approve the minutes as presented. Rose Marie Wood seconded the motion. Motion passed
- **Treasurer's Report** – Richard Meade, treasurer presented the attached treasurer's report. Tony Burkhart moved that the report be accepted. Rose Marie Wood seconded the motion. Treasurer's report accepted.
- **Announcements:** Birgit Hempel announced that she has the approval from the state to print the minutes. In the past the secretary has printed them. Mary announced that the State Leaders' Forum 2006 is going to have a remembrance program. Letters have been sent out to all county offices asking them to please send information about any volunteer, staff or 4-H member who has passed away this past year. They are going to put together a booklet honoring these people. Mary is putting together the booklet. Virginia Steele gave us an update on Joanne Ward and Molly Meade told us about a volunteer in Nevada County. Cards were available for all to sign.
- Dr. Carole MacNeil, State 4-H Director – Updates from the 4-H office. (1) 4-H has completed its five year review of all levels. The report came back very positive and very supportive of 4-H. The recommendations that were made to the division: 1. Strengthen the 4-H Foundation. 2. The committee looked at staffing issues, state wide. They suggested that the division should move ahead with a staffing plan that was proposed last spring. Hopefully some new staff will be coming on board. (2) Another issue that they brought up was diversity across the 4-H program. Mignon Pollard will be heading up a statewide taskforce entitled CASE – Cultural Awareness Statewide Education. (3) Evaluation was another issue – basically it comes down to the fact that we must do a better job telling about all the things that 4-H is doing right. We need to do a better job of documenting it. She has written up a proposal for some money to help us do this. (4) Staff for Youth Development is severely understaffed and hopefully their recommendation will help get some more staff.
An Enrollment Taskforce has started and is looking at our enrollment process. They are looking at some different ways of doing enrollment and also creating a more powerful enrollment program and tool to help improve the program. Hopefully we will see some recommendation by the end of this program year to take place in a couple of years. The Marketing Taskforce has completed their work. They are in the final stages of developing a general 4-H brochure. They could use action photos of youth. They will probably need some great quotes. Now that I am an adult: What have I gotten out of 4-H? As a youth, what do I value of my 4-H experience. What does 4-H mean to me?

- California Foundation: Chris Fahey – They are always looking for new members. They accept applications year round. They meet three times a year, currently June, October and February. They look at state opportunities for fund raising or resource development at the state level. Opportunities for youth include scholarships such as the Bob & Pat Dean Scholarship which is due October 31, 2006.

- **Sectional Council Reports:**

North – President Molly Meade, re-elected for a second term, reported they are:

- ~working on forming a committee for a Section Fashion Revue for the 2006-07 4-H year
- ~working on forming a committee to discuss options of one Sectional Field day to include Sectional Presentation Day and Sectional Fashion Revue
- ~trying to communicate with leaders and youth about the North Section Council Meetings so that we can have involvement from the counties. Currently we are struggling to get leaders and youth to attend the 4-H Sectional Council Meetings.
- ~Siskiyou, Tehama, Inyo, Humboldt are the hosts for 2006-06 Presentation Days
- ~**WHY Conference** was October 13-15 at Camp Tehama – Hosted by Tehama County. Tony King was the adult chair and Emily Nicholson was the youth chair.
- ~They have discussed the need to evaluate the North-Section By-Laws and Constitution
- ~They have been having trainings for leaders and youth at their council meetings for 1 – 1 1/2 hour. The last one was “Creating Safe and Successful Spaces for Our Youth.” It was presented by Willa Davis, program representative from Yuba/Sutter Counties, Nancy Perkins, volunteer leader, and Katie Bogdonoff, youth member, both from Yuba/Sutter County.
- ~Next meeting is December 2, 2006 at the CSU Chico Farm in Butte County. The training will be on the new state record book forms presented by youth and adults.
- ~Awarded one WHY Conference Scholarships for \$20.00 to Kimberly Walker from Lake County
- ~Molly announced two new faces to State Council: Steven and Andrea Sanchez from Yuba/Sutter Counties

North Central Section – Murlin Lee, president, reported:

- ~ The section is rotating their meetings to encourage better attendance. The next meeting will be in Calaveras County. Their next meeting is November 11. The meetings are held in September, November, February and May. They are incorporating leader development with short sessions at each meeting. It’s a chance to learn something not just hear reports.
- ~ They will be holding C.A.L. youth leadership conference January 26-28. This is their main sectional conference for youth.
- ~Sectional Presentation Day is March 24 at UC Davis.
- ~Citizenship Conference will be April 28. The conference was started up again last year. They want to keep it moving and growing.
- ~They really want to grow in Sectional opportunities for youth.
- ~The youth council is planning 2-3 activities for youth (This year a snow camp)
- ~Sectional Fashion Revue is May 12.
- ~State Field Day is May 26. The Sectional youth council is taking on the running of the Silent Auction . They did it last year and learned a lot. They’re looking forward to making it better this year.

South Central Section – Candy Brown, president reported:

- ~Planning is on-going for the LCORT youth leadership conference which will be held in January. They decided there was a need for more chaperone orientation, so that will be put in place this year.
- ~They are recruiting volunteers for the State Leaders' Forum 2008 committee.
- ~They're trying rotating meetings to different locations in the section and including programs as well as business.
- ~In November, Melanie Curtis, Fresno County Program Representative is presenting a program on the new record book.
- ~Our council passed an amendment to our By-Laws about how to remove an officer from office.

South Section – Fern Vacca, president reported:

- ~The sectional officers elected are: Fern Vacca, President, Ventura County; Mary Ann Smith, Secretary, Imperial County; State Delegates: Ruben Cavanillas, San Luis Obispo County and Tony Burkhardt, Riverside County.
Continuing officers: Noel Keller, V. President, Los Angeles County; Kay Strothman, Treasurer, Orange County; State Delegate, Paulette Sauln, San Diego County
 - ~Youth delegates are elected in January at TIC, Teen Involvement Conference, held at Pathfinder Ranch in Idyllwild on January 19-21.
 - ~Mary Engebretth attended our June Council Meeting.
 - ~Section is working to finalize State Leaders' Forum 2006 at Asilomar
 - ~Next year's Sectional Field Day, May 19, 2007 at Mt San Antonio College, Walnut, CA.
This past year each county donated a basket for drawings for Field Day. Judges received one ticket for serving as Judge and a second ticket if they arrived on time for Judges' Orientation. We will continue the Basket Draw next year as an incentive for Judges.
 - ~At each Sectional Meeting, we are having youth present programs on County, Section, or State Activities and projects. This has been successful and helps get youth involved. At the September meeting, youth from Los Angeles and Imperial presented projects.
 - ~San Bernardino county was host to Sectional Record Book Judging.
 - ~We have four State Ambassadors from the South Section: Maria Saucedo and Amanda Clark, San Luis Obispo County, Alex Parra, San Diego County and Alex Culp, Orange County.
- **Western Regional Leaders' Forum 2005 – Money- President Mary Engebretth** announced even though we have had some difficulties getting our money from the university, today Dr. Carole MacNeil brought the official check to repay the council. Birgit presented the check to Treasurer, Richard Meade. The check was for \$10,000. Therefore, we are able to repay the loan to the State Council for the start up money for Western Regional Leaders' Forum 2005.
*****The recommendation** from the executive committee was that the money be placed in a 24 month account at 5.12%. Rose Marie Wood made the motion to accept the recommendation and Paulette Sauln seconded the motion. Motion passed.
*****The second part of the executive committees' recommendation** is in regard to the WRLF money donated by Wells Fargo in the amount of \$2500. This money will be used for leader development. We have the Leadership Development committee sit up for the

state, with the Council's permission, we would like to turn over the discussion of what to do with the money to the committee who would come back to us at the next meeting with recommendations so that we can determine what to do with the \$2500. Vicky Bosworth moved to accept the recommendation and Pauline Smoke seconded the motion. Motion Passed.

- **Youth on the California State 4-H Leaders' Council Executive Board**

On Thursday, August 10, 2006, a committee of youth and adults from each section met prior to the opening of the State Leadership Conference at UC San Diego to discuss this issue. Jennifer Coe and Alex Culp presented a summary of the committees' discussion of this issue.

###See Attachment: Youth on California State 4-H Leaders' Council Executive Board
After they presented their summary a discussion was held.

Following the discussion President Mary Engebretth presented the recommendation from the executive committee. The executive board recommends that each section elect one youth delegate to serve on the executive board. In addition, we recommend that the youth chairman of state events would serve as exofficio members of the executive board and the state council.

For this to happen we must go back to the constitution where Article II, Section II states ...only active volunteer leaders shall be eligible to hold office. A whole change would be necessary saying that only active 4-H members and volunteer leaders may hold office. We cannot do that until this whole proposal goes back to the sections and the sections discuss it and come up with their ideas. Then it would come back to this group in April and if there is going to be a change it would be proposed in April and voted on next October. We want the youth to start on the state council executive board as soon as possible. She asked the presidents to discuss this at their sectional council meetings between now and January. She hoped that they will be able to get an okay so that one youth will represent them along with the President on the executive board in April. Dr. MacNeil promised assistance for the youth to attend the meetings. The procedure would be that the youth put forth the money first and then they are reimbursed.

Once the sections have discussed it at their sectional meeting, they will send the information back to Mary. She will gather the committee back together and they will see what the similarities and differences on the recommendation are. Then a whole new proposal will be presented. Rose Marie Wood moved and Molly Meade seconded the proposal of the recommendation of the executive board. Motion carried.

- **State Fashion Revue – Youth Chairman, Carly Draxler, Kings County**

***See attachment #2

Carly reported that 82 youth participated: 28 counties—32 juniors; 21 intermediates; and 29 seniors. Each county was allowed to send one member in each age division (3) for each of the (4) categories.

She presented the program and stated all the things that were included in the goodie bag plus the outstanding exhibitor award which was a donation of a \$1000 sewing machine.

This award went to Shawna Perry from Santa Barbara county.

She then presented a slide show highlighting contestants.

She asked the state council to once again support (\$400) the State Fashion Revue.

An added feature of the 2007 Fashion Revue will be a hand bag contest where each entrant will use the same pattern. Pauline Smoke added that several donations have already been made. E-mail -- shelba@prodigy.net Any and all help accepted.

The sections were asked to support the Fashion Revue again for (\$150). Tony Burkhardt made the motion and Paulette Sauln seconded it to support the Fashion Revue at \$400

from the state council and request that the sections support it again with \$150. Motion passed. Pauline Smoke added that in the back of *Woman's Day* magazine there is an offer for a sewing machine for \$60. The ladies at her school said that it was a tremendous offer. Anyone interested might want to check it out. Really check it out for yourself.

- **By-Laws: Category B-1; Membership: page 2, #7:** (Action necessary from the April 22, 2006 State 4-H Leaders' Council Meeting)
Representatives to section and state 4-H Leaders' Council, including alternates, shall vacate their representative position upon election to state wide office. *The executive board would like to propose under:*
Section 3, Category B #8: The California State 4-H Leaders' council officers, with the exception of the President, are alternate voting delegates for their sections to complete sectional voting delegations.
Vicky Bosworth moved that we accept the By-Law change. Paulette Sauln seconded the motion. Motion passed.
- **Nominating committee report** – Chairman Fern Vacca reported for the committee which also included Dolores Hemphill, Candy Brown, and Rose Marie Wood. Their recommendations are: President – Vicky Bosworth; secretary – Birgit Hempel; Policy Secretary – Dolores Hemphill. With no further nominations from the floor, nominations were closed. Paulette Sauln moved that the slate of officer be accepted by acclamation. Tony Burkhardt seconded the motion. Slate of new officers were accepted.
- Alex Clup reported on her attendance to the National Horticulture contest. She, Brenda Bass, Evelyn Rogers, and Lauren Christensen were on the 4-H team to this National Jr. Contest. They have placed in the top five the last few years. In addition to horticulture contests there are also public speaking contests.
- **Dr. Carole MacNeil** was asked if there will be other national contests Okayed by the state? Yes, others will be approved. The criteria and procedure for approval is nearly complete. Probably in the spring they will be announcing how this process will work. Therefore people can qualify after April.
- **Computer Corp, Steven Worker**, State 4-H Program Representative – stated that the new computer corps is currently being formed and will be announced soon. The computer corps currently has twelve members. They will be presenting six sessions at State Leaders' Forum 2006.
***See Steven's Attachment: Computer Corps
- **Incentives and Recognition** - Steven Worker introduced committee members who were present. The committee consists of six youth, three staff, and three volunteers. View the winners of the project book competition on the state 4-H website: ca4h.org
New 4-H record books learning sessions have been conducted across the state and will also be presented at the State Leaders' Forum 2006 in Asilomar. A new platinum star is being presented. The committee is working on an update to the 4-H Policy Manual Section 416 which describes recognition. The Golden Clover Award had forty-four applications submitted. Information will be out in January.
***See Steven's Attachment: Incentives and Recognition
***See Steven's Attachment: Golden Clover Awards

- **State Ambassador Team Report** - Steven assisted by Alex Parra, Alex Culp and Kristin Lee. They passed out the ambassador's service project from last year. Their project was to prepare an All Star Manual which can be used by all counties to hopefully make the program more consistently throughout the state. This year's project is focusing on Military Outreach. During the month of April they are planning a Military 4-H Day. State Leadership Conference will be August 2-5 at UC Davis. Steven introduced Jim Frapwell and Nicole Bilsley as the Assistant Conference Directors
 ***See Steven's Attachment: State Ambassador Team
 ***See Steven's Attachment: California State Leadership Conference
- **Collegiate 4-H** – Steven reported that the Western Regional Collegiate 4-H Conference will be held at the UC Davis Campus, Nov. 2-5, 2006. Next year it will be held at Louisiana State University, and in 2008 it will be hosted by Colorado State University.
 ***See Steven's Attachment: Collegiate 4-H
- **National 4-H Conference** – Jim Frapwell assisted Steven reporting that California will be sending six youth and two youth. 2007 Theme – **“Our Changing World.”** It is the Premier conference hosted by the USDA. USDA Secretary of Agriculture Mike Johanns extends an invitation to the Land-Grant Universities to identify and register a delegation to the National Conference.
 ***See Steven's Attachment: National 4-H Conference
- **State Field Day** – Steven presented the information about State 4-H Field Day to be held at UC Davis May 26, 2007. The components of the day are presentations, State Fashion Revue, State Horticulture Judging Contest, and state Judging Contests. It will also include family activities and general fun. Read the presentation day manual available on the state 4-H web site. Read about fund raising. If you are interested in being on the committee contact Steven.
 ***See Steven's Attachment: California State Field Day

NEW BUSINESS:

- Mary announced that every year Mr. Davis donates \$1000 to the foundation for leader development. There is currently \$2000 in this account because we did not use the money last year. It has always gone to the people who attend Western Regional Leaders Forum. She asked Rose Marie Wood to explain to the group. Mr. Davis was a director many years. He had said that as long as he is able to, he would donate this money for this purpose. The first forum was held at Asilomar and he felt that it was so worthwhile that he wanted to help it continue. For many years it has been divided up evenly among the delegates who attend WRLF. The question arises do we need to have a procedure for the distribution of this money? Suggestions were encouraged. Rose Marie Wood said that the intent of Mr. Davis was always to support those who attended WRLF. Rose Marie was going to talk to him and get something in writing. Paulette Sauln moved that we table this discussion until we hear back about Mr. Davis' intent. Shelba Durston seconded the motion. The amendment that followed was that if we find out about his intent, those attending this year's WRLF would be recipients. The amendment was accepted. Motion passed.
 ----Richard Meade brought up the concern that perhaps we should look into giving last years attendees a portion of last years \$1000. Mary said that it has not always

happened but we will wait for further information from Mr. Davis.

- **Statewide Committees** – Mignonne Pollard, Assistant Director, Staff & Volunteer Development. Mignonne stated that she has been very fortunate to be able to attend WRLF with the California delegation. However, there is going to be an evaluation conference for WRLF in a couple of months and she feels that it is important that she represents California at this conference. There will be a discussion about the value of WRLF and should it be a yearly conference. She said that they will set up a conference call between key people before the conference.

She continued with her report from the Statewide Committees:

~~Policy Advisory committee: They are seeking two additional volunteers to serve on this committee. She thanked Tony Burkhardt and Mary Engebretsen for their help over the past few years. These terms are typically two years long. The committee helps to review and set policies. This past year the Office of Controller has become more involved, bringing our legal team to the table to talk to the group face to face.

For the past two years, we've required clubs to fill out an electronic financial reporting system. We've set it up for the sectionals and state to now come into compliance with the rest of the organization. Carole MacNeil, Steven Worker, and Mignonne have access to this system. We are required to make reports to the Office of the Controller.

~~Curriculum Committee: We've set up a new on-line curriculum review system. It is amazon.com like. You write, find, or enter the curriculum you're using and then add your comments. She hasn't gone "live" with it; but it will be on the volunteer resources page of the state office which has been redone!

~~Volunteer Leader Taskforce has become a workgroup. This workgroup will focus on writing modules for each of the sections. The Project Leader Digest has been given conditional approval by our ANR publication services. We will provide you copies of this revised version and ask for your additional feedback. We should have the final out by Spring 2007.

~~Cultural Awareness Statewide Education Committee: This is a new committee looking at issues of diversity statewide. We have been tasked with training all youth, volunteers, and staff. This coming year we have a committee that will set a plan for how we approach these educational issues statewide. She needs volunteers to attend a two day conference to explore ideas. She has staff, students but needs volunteers from each section. They will be meeting three times during the year. If you are interested please contact her. For the first meeting, she had no volunteers. She said that perhaps they didn't have word about it soon enough.

###See Mignonne's Attachment: CASE

~~At State Leaders' Forum: Mignonne said that she will be asking each of you to fill out a questionnaire about cost and time that you spend at the forum. This is a part of a larger group, each of the 13 state regions are asking the same questions of their leaders.

~~~**Finally**, Mignonne said that she will be helping to present a workshop on the National Animal Identification System. There will be four around the state, applications are still open. The dates and places are on the hand-out and on line. She asked that as many people as possible attend these sessions. They have been given the money from the State Department of Agriculture. They are striving to have the system in place by 2008. All animals are expected to be identified, poultry and rabbits as well as livestock. This session will be presented at Asilomar.

###See Mignonne's Attachment: 4-H NAIS

- **Camping Task Force** – Carol Crosset reported. The California Camping Task Force is holding a two day conference in San Bernardino on the weekend of November 4-6 with openings still available. It will be held at Pine Crest facilities and the cost is \$90. There will be nine different workshops. Many sessions will offer certification. In addition, to Carol, you can contact Mary Ann Bird if you are interested or have questions. The Camping Task Force last year, completed a handbook on risk management in the camping field. This booklet is outstanding and is available on the State website or through your County 4-H Office. Many helpful ideas and items are presented to help those conducting a camp. Last spring their conference was attended by 80 people.
- State Leaders' Forum 2005 – North section has completed all final reports
- State Leaders' Forum 2006 – South section - Bernardine and Paulette reported that Rozie Trammell reported that there are 220 people signed up. There will be 10 different sessions per time slot with three( hour and a half sessions and one hour session on Saturday). There will be a session on Sunday morning of an hour and fifteen minutes. We feel that the sessions are great. Paulette told everyone that our theme is 4-H University. Friday night is pledge night; Saturday night we will have a football night with a homecoming King and Queen, cheer leaders, followed by a homecoming dance. If anyone is interested and has not enrolled let us know and we will contact Rozie.
- State Leaders' Forum 2007 – November 16-18 - North Central Section – Tom Fraser and Murlin Lee – Their theme is Open Spaces; Endless Opportunities. They will be starting quickly Friday night and programming through Sunday Morning. They are featuring tracks for all types of delegates. All will find places to attend. Opening for sessions still exist.
- WRF 2007 – Intentionally left out (L) Leaders. It will be held in Phoenix at the Sheraton Crescent Hotel near Sky Harbor International Airport. It is just minutes from the Sky Harbor Airport. Lodging is \$129 plus 12% tax, s/d per night. Registration includes 7 meals. Those attending will be from the 13 Western States, Canada, Guam, and Micronesia. Get your registration in early as the conference is limited to 400. Check registration materials on the web site: <http://ag.arizona.edu/4-h/wr-forum/index.html> If you have any questions contact Rosemarie Woods: 14215 N. Davis Road; Lodi, CA 95242-0531 phone 209-369-4863  
WRLF 2008 will be in Boise, Idaho, March 6-9, 2008  
WRLF 2009 will be in Denver, Colorado, February 25-March 1, 2009

Vicky Bosworth adjourned the meeting at 2:55 p.m.

Minutes respectfully,

Bernardine Marquez  
Secretary California State 4-H Leaders' Council

