

California State 4-H Leaders' Council
Minutes
October 22, 2005
Classroom of Tractor Maintenance Department
UC Davis
Davis, California

Council President Mary Engebretth called the meeting to order at 10:10 a.m. She welcomed everyone and thanked them for attending the State Council meeting. Jennifer Washman led the pledge to the United States flag and Jennifer Coe lead the 4-H pledge. Additions were added to the day's agenda. Introductions were conducted.

- Minutes for the meeting of 4/23/05 were presented with the corrections of SLC which should have read SLF. They will be voted on later in the meeting. Everyone was asked to sign the attendance roster.
- Treasurer's Report – Richard Meade, treasurer explained the attached report which shows an ending balance for all accounts of \$24,073.14. Richard wanted to explain that the SLF 2002 profit sharing was voted on by the council in 2003. It was retroactive to 2002 and represents up to one half of the silent auction. The South Section had never been paid. He announced that he has bills for each section's dues for 2005-6.

***Birgit Hempel presented Richard with a check for \$5566.58 from WRLF 2005. This closes out the WRLF account. This represents part of the loan that was made by the council for WRLF 2005. When the rest of the money that is being held at the University is received we should be able to repay all the \$10,000 loaned by the council to WRLF 2005.

- **Announcements and correspondence:** Birgit Hempel reported that she has received a thank you from the Sacramento Food Bank; Mac Farland ranch thanked us for the donation and they appreciated all the work that was done during WRLF and invited us to get involved in their projects. She had not heard from the other three but all were appreciative. These donations represented the money that was earned at an auction for the wooden vases table settings made by Neil Elmer.
- **California Foundation:** Chris Fahey, development report. Chris represents the fund raising arm of the state 4-H office. He reported that they had a board of directors' meeting in Riverside county where they discussed board development. Currently there are thirteen members; they are always looking to increase in that number with representation from throughout the state. One, of the ideas, that was discussed was to contact county councils for recommendations. It was suggested that they get both e-mail and phone numbers form the county council presidents. They are working up criteria for

the committee to follow. They have set a time line for the spring 2006 to bring on six people, 4 adults and 2 college age past 4-H members. The board of directors is looking at state opportunities for fund raising or resource development at the state level. They will be looking for ways to support the 4-H program at the state level. This committee also includes multi-county fundraising. They are looking at ways they can be most effective.

- **Sectional Council Reports:**

North – President Molly Meade reported they are:

- ~ working on State 4-H Leaders' Forum "4-H Connects." They currently have 220 registered and have 4 rooms left.
- ~ looking at reviewing/creating North Section 4-H Council By-Laws and Constitution.
- ~ WHY conference was October 7-8, 2005 at Camp Wentz. It was a good conference thanks to Lake, Mendocino, Siskiyou, and Humboldt counties joining together to host it this year. There was high attendance from the coast counties. In the past it has been held in the valley. With such good attendance, they are looking at alternating between the two sides of the section. Tehama county has agreed to host 2006 WHY conference.
- ~ trying to provide a training of some sort at each meeting, to encourage attendance at the council meetings. Looking at how they can begin a youth council.
- ~ Vice President Dolores Hemphill and Treasurer Barbara Nordin-Elmer have been reelected to their position for another term.
- ~ collecting information from counties and sectional presentation days to see which forms are being used for judging, so that the sectional council can make a recommendation as to which judging forms to use.
- ~ are in the process of establishing a WEB site
- ~ are looking at ways to provide scholarships for youth and adults to attend SLF, WRLF, and WHY conference

North Central Section– Pat Wight reported the section is:

- ~ trying to get kids involved at the sectional and state levels and also at the general meetings.
- ~ they had two youth receive the Golden Clover awards and a number of state project winners.
- ~ will be working on SLF 2007 but needs a chair
- ~ in May they had a Sectional Recreational Field Day where they concentrated on appropriate games to incorporate into your projects.
- ~ Sectional Presentation day was March 26

South Central Section – Candy Brown reported:

- ~ had a successful Sectional Fashion Revue in July during the Kern county fair.
- ~ Fresno county is organizing the Junior Leaders' Conference that will take

place in January at Wonder Valley. They are anticipating an attendance of about 300.

- ~ Four young ladies from the South Central Section qualified to attend the National Horse Judging contest. They are currently raising money for that trip.
- ~ They are trying to wrap up the 2004 State Leaders' Forum.

South Section – Fern Vacca reported:

- ~ at the September meeting we recognized the South Section and State Project winners. The winners received a certificate and a pin and the opportunity to tell about their project work.
- ~ Santa Barbara county hosted Sectional Project Competition. The six southern Golden Clover State winners were recognized.
- ~ busy planning the 2006 SLF. Chair is Rozie Trammell. She is working with an enthusiastic committee. The theme is:
“Soaring to Success – 4-H Leadership 101”.
- ~ Teen Council is planning TIC [Teen Involvement Conference] January 20-22 at Pathfinder Ranch in Riverside County. Their keynote speaker is Becky Bailey Finley, Orange County Fair director.
- ~ in order to have more youth involved at our meetings, we will have youths present a program on new or innovative programs or projects in their counties. The youth programs will rotate among the counties. Programs will be presented at the beginning of the meetings.
- ~ New officers elected were: Noel Keller, Vice President, Kay Strothman, treasurer, Zelda Hughes, Policy Secretary, and Paulette Sauln, state representative.
- ~ Kent and Sue Worker were the honorees, at the South Section Field Day, For their hard work and dedication at the county, sectional and state levels.
- ~ we had three judging contest open to all at field day: traditional, entomology and horticulture. We also had our sectional Fashion Revue.
- ~ the next field day will be hosted by Imperial county with Mary Ann Smith as the chair.

- **New Business: Lunch Meetings**

- Budget Committee will be chaired by Richard Meade
Committee members will be Mary Ann Smith, North; Carol Crosset North Central, Dolores Hemphill, North; and Pauline Smoke, South Central
- Nominating Committee will be chaired Tom Fraser. Positions to be filled are: Vice President, Treasurer, and Policy Chairman.
Committee members will be Candy Brown, South Central; Joanne Ward, North Central; Barbara Nordin-Elmer, North; and Ruben Cavanillas, South. We will be electing a vice-president. Vicky Bosworth is the current vice president and is eligible for one more term. Tom Fraser is policy secretary and is termed out. Richard Meade is the treasurer and is eligible for one more term.

-Mary Engebret, President, stated that she would like to make the following recommendation from the meeting of the executive board which was held last night. With the recommendations she wants the councils input and ideas on the appropriate way to follow the council's direction.

-Bernardine Marquez, Secretary, read the recommendation from the executive board.

1. "It is the Executive Board's recommendation that we put the repayment amount, to the WRLF 2005, of \$10,000.00 into our interest bearing Leaders' council checking account until April, 2006. We recommend establishing a committee with Richard Meade as chair, with members from the North, South, North Central and South Central sections. They will research the investing of the money and bring a recommendation to the body by the April 2006 state council's meeting. At which time the council will act upon the recommendations."

---following a discussion, Tom Fraser made a motion to change the recommendation to state that the moneys from WRLF go into a bank deposit account at the digression of Richard Meade, treasurer until the April 2006 meeting. Joanne Ward seconded the motion. Motion passed.

-Bernardine Marquez read the following recommendation.

2. "It is the Executive Board's recommendation that the State Leaders' Council support the concept of a State Fashion Revue. In supporting the idea, we propose that the State 4-H Leaders' council support it monetarily with \$400 and ask the sections to support it with \$150 each. This would give them a working account of \$1000.

---following a discussion, Fern Vacca made the motion that the council Support the concept of a State Fashion Revue as recommended. The motion was seconded by Dolores Hemphill. Motion passes.

***Mary asked Tom Fraser to present the third recommendation. This covered information about "**The Strategic Committee**" which was established in the winter of 2003. The committee is working very hard on leader development. Each section is represented on the committee and all members on the committee have an educational background. Tom Fraser reported that staff will be responsible for the first through about third year training and the committee third year plus. They try to cover sectional/state leader training to enhance leader retention. The areas where the committee feels that it might function are: newsletter articles; leader development institute; train the trainer; computer based training; adaptation of leader development programs from other states; and distance education both computer and non computer based. Their mission statement is to: "**Enhance and expand the personal advancement of non- formal educators through continued development of educational management practices, curriculum and pedagogy.**" He reported that several Midwestern states have developed an on line training program for leaders. It is on the state web site but most people don't know about it. The

“Strategic Committee” has but it all on disks. It will be available today and copies will be available at Asilomar. Tom asked that the council allocate \$400 for their work ***See attachment A – pages 1 & 2

***Mary stated the question on the floor as: Do we support the leader development committee with \$400? The questions passed unanimously.

- State Director’s report Dr. Carole Mac Neil - Dr. Mac Neil reported that each time you log onto the ca4h.org web site there is an icon on the upper left side where you can shop 4-H. When you buy supplies through the link California 4-H gets 10% back. We do not get anything back if you use just the catalog. We are the first state to be piloted for this.
 - She reminded all to publicize the monthly electronic newsletter for policy and curriculum update.
 - Staffing taskforce is looking at the staffing structure throughout the state of California. (still in a learning stage.) They are addressing:
 - lack of program representatives throughout the state. They are recommending at the very least a program rep in each county.
 - Would it be valuable to have a session at Asilomar Conversation on staffing? There will be an informal round table for anyone who might want to meet to discuss staffing, etc.
 - Available positions are posted on the state web page; begin by going to A&R
 - Jazz will be returning to the state office after Asilomar.
 - At the last council meeting, the council had asked for some guidance and discussion around what state events and what national events California can participate in. The new program advisory committee has formed and has begun to think about how to tackle that topic. They want to look at what kind of evaluation processes, guidelines, and support both with human resources and financially we can provide for all events. We don’t want finances to be a barrier for young people who want to participate. The program advisory committee will try to tackle this.
 - Youth and Governance: youth in decision making roles. In California it is making great strides.
 - Money from state record book winners should be available within a few weeks.

==Mary stated that she prepared four binders with the final reports for WRLF. She will give one each to Arizona, Utah, and Idaho, and keep one for our state office. She hopes the information that she included will not only be helpful but useful to those who put on the upcoming WRLF’s. She turned them over to Mignone to pass on.

***After lunch Dr. Carole Mac Neil presented Richard Meade, treasurer, with an honorary check for \$4451.85 which represents the money that was being held by the accounts keepers in the state 4-H office for WRLF 2005. This is the remainder of the proceeds from WRLF 2005.

--Mary also added that there is an additional \$2500 check from Wells Fargo that came

in that will be going into our account. Anything over \$2000 profit that is made is shared with WRLF. This means that we will send \$250 to WRLF.

- Nominating committee report: Candidates for Vice President: Noel Keller, and Paulette Sauln; Policy Secretary: Sharon Smales and Joan Ward; Treasurer, Richard Meade.
Sharon Smales made the motion to close nominations; Virginia Steele seconded the motion. After short speeches from the nominees, ballots were passed out.
- **Budget committee report:** From the Presentation Day line item account presented in Richard's treasurer's report, the committee recommends that it be moved over and allocates it for Statewide Fashion Revue - \$388.66. The line item account for State Leaders' Forum is the money that is used to pay required deposits that are required by Asilomar. Currently we only have \$8000 out to Asilomar. In the past we have had upward of \$16,000 to \$20,000 at one time. The line item account that we are therefore working with is the line item account of State Leaders Council \$2850. What was budgeted from this line item was; meeting -\$600; President's expense - \$1300; recording secretary expense - \$50; corresponding secretary - \$100; treasurer expense \$50; recognition - \$100; leader development \$400; contingency fund of \$250.88 for a total of \$2850.88.
--Steven Worker questioned that since the sections gave the money for Presentation day would they be in agreement to move the money over to State Fashion Revue. After discussion the motion was made by Candy Brown and seconded by Pauline Smoke that the money allocated for State Presentation Day be reallocated for State Fashion Revue. Amendment passed.
--Following this discussion Paulette Sauln moved that the budget be accepted as amended. Dolores Hemphill seconded the motion. The motion carried and the budget for 2005-2006 was accepted.
--Richard reported that the committee decided to put the WRLF money into a short term interest bearing account until they could invest other possibilities.
- **Nomination results:** Noel Keller – vice-president; Richard Meade – treasurer; policy secretary – Joanne Ward.
- **Special Thank You** to Ivy Cowan of Croce and Company, Stockton for doing the auditing for our WRLF books. This was done without charge.
- **Assistant State Director's report** – Dr. Mignonne Pollard - Statewide Committee Updates
***Attachment B - Committees she reported on were: Policy Advisory, Curriculum, Statewide Camping, and Leader Development Taskforce

In addition to the Policy Advisory Committee information that is in the attachment, Mignonne stated that there are three more training sessions regarding child safety: November 19th in the South Central section; December 3 for the south section in Riverside; December 10 for the North Central section in Redding.

During the discussion about the Curriculum Committee, Barbara Nordin-Elmer added, for everyone's information that if teachers throughout the state want to make use of any of the curriculum that is developed the materials need to list what state standards they meet.

- **Youth Service Weekend** – Kristin Lee reported about the community service weekend that she had planned for last summer, August 12 – 13. They had a number of fun activities that they participated in including: boating, camp fire, star gazing at constellations. Saturday they went to work; they cleared debris; they put up chicken wire up around the buildings so rodents could not get in; and basically did anything they could. She reported that they want to hold the event again next year. She will advertise it to the counties when they have a date.
- **Leader Development** – Tom Fraser presented materials on three concepts: activity based training; coverage based training and understanding based training. He referenced materials from the Mc Corell Institute in Colorado which has done a lot of research on creating effective learning environments and improving the usability of information that children get from learning environments.
***See Attachment “C” pages 1-5
- **State Leaders’ Forum 2004 final report** – Candy Brown presented her final report that showed a net total of \$3663.88.
- **State Leaders’ Forum 2005** – Molly Meade reported on “**4-H Connects.**” Their committee has some honorary members. They will be having a community action event. They are focusing on things that are currently happening in the state. There will be posters depicting these events. The Monterrey Chapter of Project Linus will be there to make blankets. There will even be opportunities for attendees to work on the Asilomar conference grounds and to write letters to soldiers and/or their families who are serving overseas. One of the assemblies will showcase youth who were State Winners at State Presentation Day.
- **State Leaders’ Forum 2006, November 17-19, 2006** – Rozie Trammell reported that the date was later than usual because we could not get Merrill Hall any earlier.
Theme: “Soaring to Success: 4-H Leadership 101
- **NJHA: National Junior Horticulture Association** – Rozie Trammell reported that Michael Rethwisch, who works in the Cooperative Extension Office in Blythe, California, has helped bring this great event to the state. He has really put a lot of time and work into helping the youth compete. He set up a room at State Presentation Day to give exposure to and give youth a chance to compete for the team. The 4-H state team was qualified at State Presentation Day. It is plant identification and covers plant/soil sciences. The judging event was held in Aurora, Ohio, October 7-11.

This was the first time since California started participating that the 4-H team placed second in the nation. The team placed 2nd in the sweepstakes award, missing

2nd by 8 points. There were 8 in the state delegation. The first place team was from Maryland and consisted of 20 delegates.

- **WRLF 2006** - presented by Rosemarie Wood – will be in Salt Lake City Utah, March 1-3, 2006. She presented materials and information for registration. She told all to check the web site for specific information and to follow it carefully. Anyone who is able to attend will really come back with great information that they can use at all levels. There are pre and post forum activities as well. Be sure that you check the deadlines as you can save money.
- **State Ambassador Report** – Jennifer Washman, John Trammell and Steven presented the ambassador report. They are excited about their working their work with the national initiative - Youth In Governance. Youth involved at all levels. Applications for next year’s ambassadors will be due March 31, 2006. They are also working on State Leadership Conference to be held at U C San Diego, August 10-13. On the 4-H website you can find information on the ambassador program and a roster of team members.
***See Attachment – “D”
- **Incentives and Recognition Committee** – presented by Steven Worker. Steven submitted the members of the committee. Their goals are to promote statewide recognition opportunities; revise the 4-H Record Book; continue the Golden Clover Awards; discuss primary recognition; and to develop an I & R hand book. He reported on the state project competitions. See the ca4-H.org web site for a complete list of projects and winners.
***See Attachment “E”
- **Computer Corp** – John Trammell reported for Steven the many activities in which the group has been involved. They are continuing to update the web site, presenting workshops and trainings at numerous events throughout the state.
***See Attachment “F”
- **Collegiate 4-H** – presented by Steven Worker for Cindy Sperry. There are two chapters in the state: UC Davis and Cal Poly, San Luis Obispo. The help that these clubs give to the 4-H program and to state events is really appreciated.
***See Attachment “G”
- **State Presentation Day** – presented by Steven Worker who announced that Carol Green, and youths Alex Culp and Lezlie Elmer are coordinating the event. There are updates to the Presentation Day Manual available on the website - ca4-h.org Steven asked Mary Ann Smith to add information about the judging contest. She said that in 2005, approximately 200 youth participated in the judging contest. There were 3 divisions; junior, intermediate and seniors. As the members walked in, they used examples to try to teach the youth how to actually judge.
***See Attachment “H”

- **National 4-H Conference** – presented by Jim Frapwell a member of the National Conference planning committee. He announced that the state selection process is on going and that the 76th National 4-H Conference will be March 25-30, 2006 at the National 4-H Conference Center in Chevy Chase, Maryland. This is the only conference that the United States Secretary of Agriculture puts on for youth. Applications are already in for this year but watch the deadlines usually around the end of September.
***See attachment “I”
- **National 4-H Leaders’ Academy Report (Youth in Governance)** presented by Steven Worker. He announced that he and Beverly Elithorp, a 4-H State Ambassador, attended the conference sponsored by John Deere. Carole Mac Neil, Cindy Sperry, Shelley Murdock and Carole Patterson from California were involved with the training. Please read the attachment as it gives information presented about Youth Adult Partnerships and Tips and Tricks for working together.
***See attachment “J” pages 1-8

+++Mary added that at our executive board meeting last night we realized that we did not have a youth on our executive board. We are looking at possibilities for youth representation from each of the sections.

- **WHEP Training – Wildlife Habitat Evaluation Program--** February 10-12, 2006 presented by Mary Engebreth. It will be held at Camp Ocean Pines located at Cambria, CA, about 40 miles from San Luis Obispo.
***See Attachment “K”
- **GPS/GIS** – Mary asked John Trammell to explain what he is doing with the grant that he got for this program. He said he is in the planning stages. He will first teach his group how to use the GPS instruments and the computer program that came along with the grant. They are going to map emergency evacuation routes that evacuees will be able to follow should there be a situation like last October when they had the huge fires in the area. They are also studying mapping out local fire hydrants so that local fire fighters can get to know where they are located. They have a map but his group would be helping by providing official coordinates as to where they are located. By doing this they can type into the computer the fire hydrant and the computer will give them full directions they can use with or without their maps.
- **Community Service** - Pauline Smoke related that she is very involved in the Japanese exchange program. While hosting she took a group of youth to do a community service project. She was quite surprised that in Japan the student is first and foremost. She felt that they can away with a different perspective of service learning.
- **Performing Arts Project** – Paulette Sauln stated that she conducted a session at state Leadership Conference and that the young people involved in it are very interested in starting a statewide performing arts project. Idea was received warmly.

- **Regional Representative Mark Gonzales** reported on the Horse Classic meeting that he had been attending. He reported that Carole and Mignonne encouraged those at the meeting to look at more youth involvement on the committee.
- **Minutes of the April 23, 2005** – Sharon Smales made the motion and Noel Keller seconded the motion that the minutes be approved as presented. Bernardine added that the attendance from the last meeting will be included in the book.

The meeting of the State 4-H Leaders' council was adjourned at 3:10 p.m.

Minutes respectfully submitted by
Bernardine Marquez, Secretary

CALIFORNIA STATE 4-H LEADERS' COUNCIL
October 22, 2005
Classroom of Tractor Maintenance Department
U C Davis
Davis, Californian

Attendance:

Executive Board

| | |
|-------------------------|--------------------|
| President | Mary Engebretth |
| Secretary | Bernardine Marquez |
| Treasurer | Richard Meade |
| Corresponding Secretary | Birgit Hemphill |
| Policy Secretary | Tom Fraser |

Staff

| | |
|------------------------------|----------------------|
| State 4-H Director | Dr. Carole Mac Neil |
| Assistant State 4-H Director | Dr. Mignonne Pollard |
| Program Representative | Steven Worker |
| Regional Representative | Mark Gonzalez |
| 4-H Foundation | Chris Fahey |

North Central Section

Carol Crossett
David Steele
Frank Wood
Jennifer Coe
Jim Frapwell
Joanne Ward
Julie Bozick
Katie Fraser
Kristen Lee
Murlin Lee
Robert Fraser
Rosemarie Wood
Virginia Steele

South Central Section

Candy Brown
Pauline Smoke
Sharon Smales

South Section

Fern Vacca
Holly Hart
Jeanne Smith
John Trammell
Mary Ann Smith
Noel Keller
Paulette Sauln
Rozalia Trammell
Ruben Cavanillas

North Section

Barbara Nordin-Elmer
Dolores Hemphill
Jennifer Washman
Molly Meade
Nancy Washman

