

XXXXX 4-H Club  
Street Address One  
Street Address Two  
City, CA Zip Code

September 25, 2008

Internal Revenue Service  
Attn: EO Entity  
MS 6273  
Ogden, UT 84201

To Whom It May Concern:

The XXXXX 4-H Club, EIN number XXXXXXXX has gross annual revenues under \$25,000 and a financial year of July, 1 through June 30. Your records show our filing year as the calendar year, January 1 through December 31.

We have filed the 990-N using the calendar year, so as not to receive further delinquent or penalty notices.

Please change the 990-N and other records to reflect the filing year of July 1 through June 30. Please note that this change would require that we file our tax returns by November 15 of each year.

The XXXXX 4-H unit is part of the California 4-H Youth Development Program and receives tax exempt status through the National 4-H GEN 2704.

Thank you,

Name  
Principal Contact for this club's EIN